



**DISTRICT SCHOOL BOARD OF PASCO COUNTY
LEASE FOR USE OF BUILDINGS AND/OR GROUNDS**

MIS Form #113

Rev. 9/13

FACILITY REQUESTED:	SCHOOL/DISTRICT CONTACT NAME:
ORGANIZATION NAME:	SCHOOL/DISTRICT CONTACT EMAIL:
MAILING ADDRESS:	
CONTACT PERSON:	
TELEPHONE:	EMAIL ADDRESS:
PURPOSE:	
EVENT DATE(S) AND TIME(S):	

This application **covers** a ninety (90) day period. The School Board has approved the following rental and usage fees. Fees are in effect unless waived or changed with School Board approval. This includes any time required for setup, arrival, dismissal, and cleanup. Automated defibrillators are not a part of this contract. Facility rates may be partially waived for community, charitable, and non-profit organizations. Upon Board Approval, please remit total rent cost.

INDOOR FACILITIES	FACILITY RATES			DIRECT-COST RATES (UTILITIES & SUPPLIES)		
	Half-Day	Full-Day	Long-Day	Half-Day	Full-Day	Long-Day
	(Up to 5 hours)	(5-10 Hours)	(Over 10 hours)	(Up to 5 hours)	(5-10 Hours)	(Over 10 hours)
Cafeteria/Multipurpose	\$180.00	\$310.00	\$470.00	\$70.00	\$140.00	\$190.00
Classroom	\$180.00	\$310.00	\$470.00	\$70.00	\$140.00	\$190.00
Media Center	\$180.00	\$310.00	\$470.00	\$70.00	\$140.00	\$190.00
Music Room	\$180.00	\$310.00	\$470.00	\$70.00	\$140.00	\$190.00
Gym/Activity Center (Auditorium PMS only)	\$360.00	\$730.00	\$1,090.00	\$160.00	\$320.00	\$470.00
Number of Days						

ALL REQUESTS MUST HAVE AN ATTACHED COPY OF PROOF OF LIABILITY INSURANCE WHEN DELIVERED TO THE DISTRICT OFFICE FOR APPROVAL.

OUTDOOR FACILITIES	FACILITY RATES			DIRECT-COST RATES (UTILITIES & SUPPLIES)		
	Half-Day	Full-Day	Long-Day	Half-Day	Full-Day	Long-Day
	(Up to 5 hours)	(5-10 Hours)	(Over 10 hours)	(Up to 5 hours)	(5-10 Hours)	(Over 10 hours)
Stadium - Day	\$250.00	\$500.00		\$60.00	\$130.00	
Stadium - Night (6:00 PM-Midnight)	\$250.00			\$60.00		
Practice Fields (Per Field)	\$50.00	\$100.00		\$60.00	\$130.00	
Game Fields (Day)	\$150.00	\$300.00		\$60.00	\$130.00	
Game Fields (Night 6:00 PM-Midnight)	\$150.00			\$60.00		
Number of Days						

FACILITY USAGE FLAT FEE	FACILITY	RATE

LABOR CHARGES	EST HOURS	COST	Application Date
Facility Employee Charges (Minimum 4 hours @ \$30 per hour)			

~~~~~ FOR DISTRICT USE ONLY ~~~~~

|                                   |          |                                       |
|-----------------------------------|----------|---------------------------------------|
|                                   | APPROVED | TOTAL FACILITY RATE COST \$ _____     |
| Principal Signature and Date      | DENIED   | TOTAL DIRECT COST \$ _____            |
|                                   |          | <b>SUB-TOTAL \$</b> _____             |
|                                   | APPROVED | TAX 7% (UNLESS TAX EXEMPT) \$ _____   |
| Superintendent Signature and Date | DENIED   | <b>SUB-TOTAL RENTAL COST \$</b> _____ |
|                                   |          | TOTAL LABOR CHARGES \$ _____          |
|                                   |          | <b>SUB-TOTAL RENTAL COST \$</b> _____ |
|                                   |          | OTHER \$ _____                        |
|                                   |          | <b>TOTAL RENTAL COST \$</b> _____     |

DISTRIBUTION: School Board, School, Finance, Organization