



Pasco High School

Preparing All Students for Challenging Opportunities

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Kari A. Kadlub, Principal

Ryan Brady, Assistant Principal Norman Brown, Assistant Principal Aaron Melvin, Assistant Principal Preston Stewart, Assistant Principal-Cambridge

April 10th, 2017

Dear PHS Students and Parents/Guardians,

Welcome to Dual Enrollment PRE-Registration at Pasco High School! In order to register for Dual Enrollment you must have already met the following requirements:

1. Must have 3.0 unweighted GPA
2. Must have passing scores on the *PERT/ACT/SAT according to the chart in this packet.*

If you have met these requirements, please sign up for an appointment time to meet with your school counselor at the back Guidance desk to complete the PRE-Registration process.

****IMPORTANT!** Before your appointment with your counselor follow these steps:

1. Visit the PHSC Website: <https://info.phsc.edu> then choose "**Fall 2017**" and **select the campus you wish to take classes at (East campus is closest)** and press "**Search**" to find available courses for Dual Enrollment during the 2017-2018 school year.
2. Fill out Dual Enrollment Request Form (Draft version) with your preferred PHSC classes.
3. Include the course number, title and alternates.
4. If you are a new Dual Enrollment student, complete the attached application and bring it with you to your appointment with your School Counselor.

NOTE: Juniors and seniors can take a maximum of 16 credit hours per semester at PHSC. Sophomores can take a maximum of 7 credit hours per semester at PHSC.

Please do not be late to your appointment time or you may lose your spot! During the meeting with your counselor, you will fill out registration paperwork for your Fall 2017 PHSC classes.

A PHSC advisor will be on our campus to meet with you to finish registration on May 10th and 11th. At that time you turn in your **signed** registration forms as well as any other necessary Dual Enrollment paper work your counselor advises you to bring. Please bring a photo ID with you to school on May 10th or 11th appointment.

If you want more information about PHSC's DE process and/or the PHSC student handbook, visit <http://phsc.edu/explore-programs/dual-enrollment> and <http://phsc.edu/catalog>. Also, for information on the requirements for an A.A. degree please visit <http://phsc.edu/associate-arts-degree/curriculum-and-requirements>.

Thank you for your participation in this process!

Sincerely,

PHS Counselors and Administration