



Pasco County Title 1 School Level
Parent and Family Engagement Plan 2020-2021

Pasco High School

Each Title I school shall jointly develop with parents and family members of participating children, a written plan that shall describe how the school will carry out the requirements mentioned below. Parents shall be notified of the plan in an understandable and uniform format and, to the extent practical, provided in a language the parents can understand. The school plan must be made available to the local community and updated and agreed on by parents periodically to meet the changing needs of parents and the school.

School's vision for engaging families:

What is Required:

Assurances: We will:

- ☐ Involve an adequate representation of parents, or establish a parent advisory board to represent families, in developing and evaluating the "School Parent and Family Engagement Plan" that describes how the school will carry out its required family engagement activities.
- ☐ Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved. Offer other meetings/workshops at flexible times.
- ☐ Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are to be used.
- ☐ Involve parents in the planning, review, and improvement of the Title I program.
- ☐ Develop a school-parent compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement, and describes how parents and teachers will communicate.
- ☐ Offer assistance to parents in understanding the education system and the state standards, and how to support their children's achievement.
- ☐ Provide materials and training to help parents support their child's learning at home. Educate teachers and other school staff, including school leaders, on how to engage families effectively.
- ☐ Coordinate with other federal and state programs, including preschool programs.
- ☐ Provide information in a format and language parents can understand, and offer information in other languages as feasible.

Principal: _____

Date: _____

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EVERY TITLE I SCHOOL IN PASCO COUNTY WILL:

- 1. Involve parents in the planning, review, and improvement of their Comprehensive Needs Assessment and Title I program. The school will jointly develop and evaluate the Parent & Family Engagement plan with an adequate representation of parents.**

Describe the method in which parents were involved	<ul style="list-style-type: none"> -Due to Covid 19 Parents were emailed the previous plan and asked to provide feedback regarding changes they would like to see or recommendations -the 2019-20 PFEP was sent to members of SAC and PTSA via email -Feedback input forms were emailed back to Dawn Enright, Parent Liaison, and responses were recorded to one form -Feedback was compiled into a spreadsheet
Date of meeting to gather parent input for Comprehensive Needs Assessment	Via email the week of April 21 st -April 30 th , 2020
Date of meeting to gather parent input for this Title I Parent and Family Engagement Plan	Via email the week of April 21 st -April 30 th , 2020

**Evidence of the input gathered and how it was/will be used should be uploaded to Title I Crate.*

- 2. Develop a school-home compact that outlines how parents, students, and school staff will share the responsibility for improving student achievement and describes how parents & teachers will communicate.**

How were parents invited to develop or revise the compact?	<ul style="list-style-type: none"> -Due to Covid 19 Parents were emailed the previous plan and asked to provide feedback regarding changes they would like to see or recommendations -the 2019-20 PFEP was sent to members of SAC and PTSA via email -Feedback input forms were emailed back to Dawn Enright, Parent Liaison, and responses were recorded to one form -Feedback was compiled into a spreadsheet
Date of parent meeting to develop or revise the compact	Via email the week of April 21 st -April 30 th , 2020
What communication methods will be used between teachers & parents as well as school & parents?	Weekly Phone calls, Staff meetings one on one meeting with teachers of concern, email, Zoom and the use of REMIND and Social Media
Elementary schools are required to hold at least one face to face conference with parents. Explain your process?	We will have several open houses throughout the year and workshops encouraging parents to meet with their student's teachers, counselors and administrators regarding any concerns with their student's progress, grades and classwork. Now with the use of Zoom we can also use this as a form of one on one communication

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**A parent signed copy of the compact should be uploaded to Title I Crate as evidence of implementation.*

**Evidence of the input should be uploaded to Title I Crate.*

3. Hold an annual meeting for families to explain the Title I program and the rights of parents to be involved.

<p>What information is provided at the meeting? How are parents notified of the meeting?</p>	<p>Explanation of what it means to be a Title 1 school. Introduction of Title 1 Parent Community Liaison School Compact Parents Rights to Know State Certified Teacher's Letter Why and How to get involved Parent University...Handout with Dates for the year Upcoming events</p> <hr/> <p>Flyers will be sent home with each student Morning announcements will be made during the week leading up to the event Use of Social Media, Twitter and Facebook pages Weekly Announcement Call</p>
<p>Tentative date and time(s) of the Annual Title I Meeting and steps taken to plan the meeting</p>	<p>August 19, 2020 Due to COVID-19, Open House is being held virtually. The Title 1 Meeting will be held virtually and documents will be available via school website.</p>
<p>How do parents who are not able to attend receive information from the meeting?</p>	<p>Handouts will be located in the front office Power point of event will be uploaded to our website</p>
<p>How are parents informed of their rights?</p>	<p>During all registrations, open house and Title 1 meeting, the Rights to Know letter will be placed on the check in tables as well as on the Title 1 Information table. Letters will be available all year in the front office. As well as uploaded to our Website</p>

4. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL	ESOL IA's, District ESOL Parent and Family Engagement Teacher
Title IX-Homeless	Student in Transition Teachers, SIT Liaison, Social Workers
Preschool Programs	Cyesis Program within our school
IDEA/ ESE	ESE Support Facilitators, ESE IA's, Behavior Specialist, Social Worker
Migrant	Migrant Social Worker, Migrant IA'S, Migrant Resource Teacher
Other	

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5. Use a portion of Title I funds to support parent and family engagement and involve parents in deciding how these funds are used.

Allocation	\$3,000
Explain how these funds will be used this school year	Monthly Parent U meetings, trainings, material handouts & engagement events
How are parents involved in deciding this?	Feedback input forms were emailed back to Dawn Enright, Parent Liaison, and responses were recorded to one form -Feedback was compiled into a spreadsheet
How did you document parent input?	Feedback input forms were emailed back to Dawn Enright, Parent Liaison, and responses were recorded to one form -Feedback was compiled into a spreadsheet

6. Provide assistance, training, workshops, events, and/or meetings for parents to help them understand the education system, curriculum, standards, state assessments and achievement levels.
- Best practice is to hold parent events that teach caregivers a new tip, tool, or strategy that parents can use at home with their child to help reinforce what they are learning in the classroom.
 - Think of Family Engagement as a strategy to reach the goal of student achievement
 - Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, evening, lunch, Saturdays). Provide information to parents in a timely manner and in an easy to read format.

<u>Building Capacity of Parents</u>	<u>How will this impact Student Achievement ?</u>		<u>Check all that apply.</u>					
<u>Title and Description of Event</u>		<u>Tentative Date/Time</u> Are they flexible?	<u>Transportation</u>	<u>Meal Refreshments</u>	<u>Childcare</u>	<u>Translation</u>	<u>How will this support learning at home?</u>	<u>SUP Goal (s) this Strategy supports</u>
Monthly parent meetings will be available which will cover a variety of key topics to increase parent awareness. Topics will include but not limited to :My Student Training, Grade Awareness, Staying on Track, transcripts, Business classes after hours and workshops	By Parents being aware of varies school topics, it will help the students improve and stay on track towards meeting graduation requirements.	<u>Monthly</u>		x		x	Because topics are chosen by parents for parents we feel that parents have a buy in and will increase parent involvement at school and at home. Topics covered will increase parent awareness and in turn will be more involved in their students schooling and graduation needs and requirements.	
Rosetta Stone, Learning English, classes and workshops will continue for 2020-2021 for Spanish speaking families	By providing workshops to help parents learn English they will be able to better communicate with their student and teachers	These classes will be held weekly	x			x	Parents will be able to use this program at home as well as at school Students will benefit by being able to communicate with their parents in English and Spanish	

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Explain how parents are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	Power Points presentations, hand-outs, Q& A For parents who are unable to attend, (most) workshops will be videoed and uploaded to the PHS website Teachers will send home a class syllabus explaining the class and its requirements. Parents and students are asked to read, sign that they understand the expectation and return back to teacher						
How will workshops/events be evaluated? How will the needs of parents be assessed to plan future events?	We will gather feedback from the parents who attended. Specific questions will be asked regarding each workshop At the end of each workshop parents will be given the time to ask the presenter questions regarding the topic discussed.						
Describe how the needs of parents/families who speak a language other than English will be met at workshops/events.	Translation will be provided for any parent requesting it. In most cases we will have a Spanish speaking staff member attend meetings. Hearing impaired parents will have to make arrangements in advance. Flyers will be created in Spanish as well as English						
What are the barriers for parents to attend workshops/events and how do you overcome these?	Conflicts with work, student extracurricular activities, and transportation. We ask for feedback in regards to times and days that fit the majority. We will help parents' set-up public transportation if necessary. For Parents unable to attend workshops (most) will be videoed and uploaded to the PHS website Will can also offer parents unable to attend in person to attend by ZOOM						
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	We will have a survey questionnaire set up at Registration and Open House asking families what day and time works best for them? What topic would they like to learn more about and base our events from their feedback as well as the school calendar? We have found that Tuesdays generally have the least conflict with church or sports.						
How are the needs of parents with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	All meetings are conducted in an approved ADA location. Parents can ask in advance for any necessary accommodations.						

**These events should be included on the Data Collection Sheet for School Events.*

7. Utilize strategies to ensure meaningful Communication

Describe the methods that will be used to ensure meaningful, ongoing communication between home and school	Parents will receive weekly phone calls regarding the weekly upcoming events and information. Various social media forums are used to communicate information, such as; Facebook, Twitter and Remind We have also created a weekly newsletter that is sent out on Social media and email. The newsletter highlights upcoming events, news, Staff & Student Spotlights, previous week's sports highlights and the upcoming sports schedule. Team work within classrooms with photos.
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8. Educate and build the capacity of school staff on ways in which to work with and engage families effectively as well as the importance of parent engagement in increasing student achievement. Explain your plan for this school year.

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<u>Topic/Title</u>	<u>How does this help staff build school/parent relationships?</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Who is the audience?</u>	<u>Tentative Date/Time</u>
Monthly PD provided to faculty and staff	Teachers are provided training in the three focus areas that increase their level of knowledge to provide the students and parents with a world class education opportunity.	<u>Monthly Workshops</u>	<u>Teachers</u>	<u>Monthly-All Year</u>
District Trainings(Ex Poverty Simulation)	Teachers become more aware of what our students and parents go through on a daily basis and the impact it has on their education.	<u>Workshops</u>	<u>All Teachers and Staff</u>	<u>Fall 2020</u>

9. Provide an easily accessible resource area where parents and families can get information about the school facility, school policies, contacts, academic assistance, community resources and other materials.

<u>Location of Resource Center/Area</u>	<u>Person responsible for monitoring and updating Resource Center/Area</u>	<u>List a sampling of materials made available in the Resource Center/Area</u>
Front office & Room 1-101	<u>Dawn Enright, Title 1 Parent Community Liaison</u>	Study Skills: Taking notes, Getting Organized, Taking Test, Academic Success, Planning for College Parent Info Guide/Help Your Child, Prepare for College, Use Technology, Plan for a Career, Drug and Alcohol, Thrive and Grow Monthly meeting flyers, Parents Right to Know, School Compact & PFEP

Principal: _____

Date: _____