

# Student Registration on WISE

For a visual presentation on how to register for courses on WISE,  
please see this example video: <https://youtu.be/VRbTxU8oHow>



1.) Sign in with your student ID, or social security number, and the pin created with your PHSC application.

⚡ **Please note, your “Degree Audit” will show the courses required within your degree.**

2.) Under the menu, select the gold “**REGISTER**” button

- Select the term you are registering for, and then press continue.
- Note that you will also see a term marked “**list all sections.**” This will generate results for all terms within the semester, including full-length courses and accelerated courses

3.) If you know the four-digit section number of the class you wish to register for (found on the PHSC website – course schedule), type it in the top box and then select “**ADD TO MY TRIAL SCHEDULE.**” Click “**OK.**”

4.) If you do not know the section number for the course you wish to register for, you can select the “**COURSES**” drop down tab, select the course, and then press the gold “**FIND SECTIONS**” button.

- After that, you can select the section you wish to register for and select the gold “**ADD**” button to the right. Click “**OK.**”

5.) When you are finished selecting all the courses you wish to register for, select the bottom right button “**FINISHED BUILDING TRIAL SCHEDULE AND READY TO CONFIRM.**”

6.) To confirm and print a physical copy of your schedule, select the “**SCHEDULE**” button on the left-hand side of WISE’s menu.

- Select the term at the top of the screen and press the gold “**REFRESH**” button.
- To print your schedule, select the “**PRINT PAGE**” button on the bottom left side of the screen

⚡ **After registering, fees must be paid in full by the payment due date to secure your course selection.**

⚡ To view the deadlines for registration fees, review your schedule on WISE or the “Academic Calendar” link located at the link on the bottom of the PHSC.EDU homepage.

If you need further assistance, please feel free to visit your local Academic Advising office in-person or visit our virtual zoom Academic Advising sessions to meet with an Advisor:

<https://advising.phsc.edu/services/appointment>